

**ADMINISTRATIVE
INTERNAL USE ONLY**

7 September 1972

MEMORANDUM OF AGREEMENT

SUBJECT: Conversion of Language Proficiency Codes to a New Scale

1. It is understood and agreed that the codes now in use for recording language proficiency will be converted to a new scale, to be effective at such time as later mutually agreeable to the Office of Training and the Office of Personnel.

2. The scale now in use, and the agreed upon new scale are as follows:

LANGUAGE PROFICIENCY CODES

Level of Proficiency	<u>Tested</u>		<u>Tested/ Disclaimed</u>		<u>Claimed</u>		<u>Claimed/ Disclaimed</u>	
	Current	New	Current	New	Current	New	Current	New
Native	N	5	P	9	5	N	9	P
High	H	4	J	8	4	H	8	J
Intermediate	I	3	K	7	3	I	7	K
Elementary	E	2	F	6	2	E	6	F
Slight	S	1	T	0	1	S	0	T
Zero	Z	0	Z	0	0	Z	0	Z

Chief, Control Division

STATINTL

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TRANSMITTAL SLIP		DATE 25 Oct 72
TO: [REDACTED] OCS		
ROOM NO. GA2505	BUILDING	
REMARKS:		
<p>Per our telecon, attached memo.</p> <p>Is it possible to print out the new code explanations on the first page of each run? — No — (OP ECTR should develop procedures for notifying customers of change in codes)</p> <p>The attached appears to be reply to Memo dtd March 17, 72 re differences in OP ECTR Language Proficiency Codes.</p>		
FROM: [REDACTED] LDC		
ROOM NO.	BUILDING	EXTENSION x 2381

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FORM NO 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

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